

Formatting your paper

Conference proceedings from UPIMap2004 will be published in both paper and electronic formats, produced from author-prepared digital submissions.

No color will be used in the printed version of the proceedings.

Manuscript Length

Your paper should be no longer than 20 pages including illustrations and references.

Format

Page format: A4 size - 21 x 29.7 cm

Left/right and top/bottom margins: 3 cm

Type-styles and Fonts: Use Times, Times Roman, or New Times Roman. If none of these is available on your word processor, please use the font closest in appearance to Times. Please do not use 'ALL CAPITALS' or underlining.

Main Title: 16-point bold, upper and lower case. Do not use ALL CAPS.

Author Name(s): 12-point bold, upper and lower case.

Affiliation(s): below each author name, italics, not bold.

E-mail address(es): 12-point. Follow the author information by two (2) blank lines before abstract.

Abstract: 12-point italics. Follow the abstract by one (1) blank line before the key words.

Key words: 12-point italics. Select five (5) key words. Follow the key words by three (3) blank lines before the main text.

Main/Body Text: 10-point, single-spaced, justified left and right (flush left and right). All paragraphs should be followed by one (1) blank line with no indentation.

Headings: First-order headings should be 12-point bold, flush left, with two (2) blank lines before, and one (1) blank line after. Second-order headings should be 10-point bold, flush left, preceded by one (1) blank line. Third-order headings should be 10-point italics, flush left, preceded by one (1) blank line.

Figure and table captions: 10-point bold. Figure captions should be below the figure, separated by one (1) blank line. Table titles should be above the table, separated by one (1) blank line.

Page numbering: Do not automatically paginate your pages.

Footnotes: Do not use footnotes. Include necessary side observations in the text (within

parentheses, if you prefer, as in this sentence).

References: References should be listed at the end of the manuscript and in alphabetical order (not numbered) with respect to first author's last name in 9-point Times, single-spaced type. Journal and conference proceedings titles should not be abbreviated.

Compatible electronic file formats: Microsoft Word is preferred. Most common word processing formats (DOS, Windows, Mac) can be used. Postscript and PDF files as well as files created in layout programs cannot be accepted.

Photographs: Good quality scans of photographic images can be accepted as JPG (preferred), GIF, BMP, PCX, or TIFF files. They should be sampled to final format size at 240 dpi.

Submitting your paper

Your paper should be sent as e-mail attachments.

Please give your file a unique name. DO NOT name files UPIMap2004, UbiMap, etc.

E-mail a message to secretary@ubimap.net with the following information: name, e-mail address, URL (your Web address, if you have one), your phone and fax number including area code, the title of your paper, and name and details of the file(s) you are attaching to the message. Attach your file(s) to the message.